

Mike Staff Productions

HD Wedding Videography

248-547-6935

In order for us to serve you better, please take a moment to fill in the following information.

Please do NOT turn this in! Your videographer will review this information with you during your conversation(s).

Wedding Date: _____

Ceremony Time: _____

Bride's Name: _____

Current Address: _____ City _____ St _____ Zip _____

Phone: (Day) _____ (Evening) _____ (Cell) _____

E-mail address: _____

Groom's Name: _____

Current Address: _____ City _____ St _____ Zip _____

Phone: (Day) _____ (Evening) _____ (Cell) _____

E-mail address: _____

Couple's Future Address _____ City _____ St _____ Zip _____

Future Home Phone: _____

Bride and Groom's Name as you'd like it to appear on the video (Mr. & Mrs. John Smith, Mr. & Mrs. John & Mary Smith, John & Mary Smtih, etc.)

ARRIVAL AT THE CHURCH

Church Name and Location: _____

What time will the groom, groomsmen and ushers arrive at the church? _____

What time will the bride and bridesmaids arrive at the church? _____

THE CEREMONY

Time of Ceremony: _____ Religious denomination? _____

Are you taking pictures together prior to or after the ceremony? _____

How will the bridesmaids/groomsmen be walking down the aisle? (Together, separately, meeting halfway) _____

Are you lighting a unity candle during the ceremony? Yes No

Are you having readings? Yes No If yes, how many? _____

Are there any special highlights during the ceremony that we should be aware of? _____

If you are having a receiving line, will it be at the church or reception location? _____

Will guests be throwing rice, birdseed, etc. upon your departure of the church? Yes No

Are you going directly from the church to the reception? Yes No

If not, where will you be going? _____

THE RECEPTION

Reception Hall and Location: _____

Time Reception Begins: _____ Time Reception Ends: _____

What time will the bride & groom be arriving at the reception location? _____

Will there be a Grand Entrance for the bride & groom and/or entire bridal party? _____

Are you having a cocktail hour before dinner? Yes No If so, what time? _____

What time is dinner? _____

NOTE: It is customary to invite your videographers, photographers and DJs to dinner. Remember, they have a long day, too!

Will you be cutting your cake before or after dinner? Before Dinner (recommended) After Dinner

Will there be a father – daughter dance? Yes No

Will there be a mother – son dance? Yes No

Are you having a bouquet & garter toss? Yes No

Are there any other special dances that we should be aware of? _____

Would you like us to conduct video messages from family and friends? **YES** include interviews **NO** interviews

We will approach you at the end of the evening to stage an exit from the reception location. If you have any special requests for this portion, please feel free to let us know.

Are there any special highlights during the reception that we should be aware of? _____

MUSIC

Music is one of the most important elements of your video; it will influence the way the video is edited. Please write down (in order top to bottom, top being most essential) the songs you would like to hear in your video. We will do our best to include as many of your music selections as possible, without sacrificing the creative quality of your video. Quick tip: Don't pick the same songs that you dance to for they will already be in the video. If you are having trouble picking songs, let us know the type of music or artist(s) you like so we can help pick them out for you.

Artist _____ Song _____

Artist _____ Song _____

Artist _____ Song _____

Artist _____ Song _____

Artist _____ Song _____

Artist _____ Song _____

Artist _____ Song _____

Artist _____ Song _____

OTHER

Name of Photographer _____ Phone: _____

Name of Wedding Coordinator _____ Phone: _____

Where are you going on your honeymoon? _____ Return date of your honeymoon: _____

NOTE: Please send one copy of your invitation & wedding program prior to your wedding day. You may include these with your final payment.

FINAL PAYMENT is due 14 days before your wedding day. Mail to: Mike Staff Productions, Inc., 1934 Livernois, Troy Michigan, 48083.
